

Locking and Unlocking SharePoint Sites



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Agenda



Why Lock and Unlock SharePoint Sites
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Why Lock and Unlock SharePoint Sites



Make a site read only or completely block access

Project site locked in read-only for archive

Old board / committee that shouldn't be accessed anymore

- But can be kept hidden for compliance reasons



Locking and Unlocking SharePoint Sites



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SharePoint Online PowerShell Module



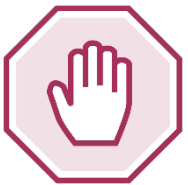
Three Lock Options



Unlocked : Collaborate normally



Read Only: Prevent users from adding, updating, or deleting content



No Access: Prevent users from accessing the site and its content. Users would get a 403 error when trying to access the site. Optionally, you can setup a redirect URL for all sites locked in no access mode



Limitations



You can't set the lock state on

- The root site
- An Microsoft 365 Group Connected site
 - For sites associated with a team, use the “Archive” functionality from Teams



Making a Site Read Only

`Set-SP0Site ``

`-Identity https://globomanticsorg.sharepoint.com/sites/GlobomanticsOne ``

`-LockState ReadOnly`



Making a Site Innaccessible

`Set-SP0Site ``

`-Identity https://globomanticsorg.sharepoint.com/sites/GlobomanticsOne ``

`-LockState NoAccess`



Configuring Tenant Redirect for NoAccess Sites

```
Set-SPOTenant `
    -NoAccessRedirectUrl https://globomanticsorg.sharepoint.com/
```



Demo



Locking and Unlocking SharePoint Sites



Conclusion



Why lock and unlock SharePoint sites

- Archive project sites in read only mode
- Block access to certain sites while keeping them intact

Locking and unlocking SharePoint sites

- SharePoint Online PowerShell module
 - Set-SPOSite
 - Set-SPOTenant for the no-access redirect

