

PowerShell Playbook: Office 365

INTRODUCTION



Vlad Catrinescu

OFFICE SERVERS AND SERVICES MVP

@vladcatrinescu <https://absolute-sharepoint.com>



What Is a PowerShell Playbook?



Focuses on real life examples

Modules do not build on top of each other

Assumes prior knowledge of certain concepts

Why Do I Need to Learn This?



There are multiple tools to manage Office 365

- Admin Center
- Admin App
- PowerShell

Not all settings are available in the Office 365 Admin Center

- A lot of tasks can only be done with PowerShell

PowerShell allows you to automate tasks



Course Outline

- Course Introduction
- Connecting to Office 365
- Disabling Office 365 Services for some, or all users
- Change Display Name Format for all users inside your company
- User Offboarding
- Create a Secret Office 365 Group
- Office 365 Group Governance: Only allowing Select Users to Create an Office 365 Group
- Office 365 Group Governance: Enforcing a Naming Policy and Blocked Words
- Office 365 Group Governance: Enforcing a Naming Policy and Blocked Words
- Office 365 Group Governance: Adding Usage Guidelines for your Office 365 Groups
- Hide a Column in different SharePoint Online Forms
- Upload Custom Sensitive Information Types to the Office 365 Compliance Center
- Disable Giphy in all your Microsoft Teams
- Create a report of external SharePoint Online Users
- Course Conclusion



Course Details

Audience



Office 365 Admin
Office 365 Developer

Applies to

Office 365[®]

Pre-requisites

**Powershell
Office 365**



Recommended Before You Start



PowerShell for Office 365

- <https://app.pluralsight.com/library/courses/powershell-office-365>

